



Are you  
concerned  
about a pupil?



**Mrs S Bryson**  
Designated  
Safeguarding Lead



**Mrs M Massey**  
Deputy Designated  
Safeguarding Lead



**Miss R Thompson**  
Deputy Designated  
Safeguarding Lead



**Miss C Little**  
Governance Lead, Vine  
Trust

If you have any concerns about the safety and wellbeing of any child, you must report this immediately. If you are a staff member, your concern must be recorded on CPOMS with the Designated Safeguarding Leads alerted. For volunteers and visitors, your concern must be shared with one of the Designated Safeguarding Leads before you leave the school site. Please ask the office staff to contact an available Designated Safeguarding Lead if you are not able to access them directly and they will come and take details of your concern.

**Safeguarding is a joint responsibility.**

**Working together is the most effective way to keep children safe from harm.**

### Whistleblowing

Whistleblowing is 'making a disclosure in the public interest' and occurs when a worker (or member of the wider school community) raises a concern about danger or illegality that affects others, for example pupils in the school or members of the public.

All staff members are made aware of the duty to raise concerns about the attitude or actions of staff in line with the school's Code of Conduct and Whistleblowing Policy.

We want everyone to feel able to report any child protection or safeguarding concerns. However, for members of staff who feel unable to raise these concerns internally, they can call the **NSPCC Whistleblowing Helpline on 0800 028 0285.**

### Local Authority Designated Officer

The LADO is specifically involved where there is a concern or allegation that someone working or volunteering with children:

- Has or may have harmed a child
- May have committed a criminal offence relating to a child
- Behaved towards a child or children in a way that indicates they may pose a risk of harm to children.

The LADO is automatically contacted when a concern of this nature is raised to the headteacher however, should you need to contact them, their details can be found below.

**Essex Duty LADO**  
**03330 139 797**